

The Regular Council Meeting of October 27, 2015 was called to order at 6:30 p.m.

MAYOR

Ron Reinhard

OTHERS

Shannan Kinsley

Chief David Bejar

Chris Mikel

Holly Holleway

Don Reddout

Freda Hoffman

Tom Haberman

Susan Beavin

Ed Scharf

Brenda Reinhard

Irene Scharf

Susan Darst

Mandie Waldrop

COUNCILMEMBERS

Lou Hoffman

Don Nettle

Jennifer Nottingham

Mitch Thornton

Lynn Tiner

Mayor Reinhard declared a quorum with all Councilmember's present.

APPROVAL OF MINUTES

The minutes of the August 25, 2015 Regular Council Meeting were reviewed. Councilmember Nottingham stated on Page 2, 4th paragraph, 3rd line, it should reflect "wildland" rather than "wildlife". Additionally, Page 2, Council/Staff Announcements, 2nd line, strike the word "real". The motion to approve the minutes as amended was made by Councilmember Tiner, seconded by Councilmember Nettle and passed with 4 YES and 1 ABSTAINING by Councilmember Thornton as he wasn't present at that meeting.

The minutes of the September 15, 2015 Budget Public Hearing were reviewed. Councilmember Nottingham stated on Page 2, 1st paragraph, 4th line from the bottom, it should reflect "they're" rather than "their". The motion to approve the minutes as amended was made by Councilmember Thornton, seconded by Councilmember Nottingham and passed unanimously.

The minutes of the September 22, 2015 Regular Council Meeting were reviewed. Councilmember Nottingham stated on Page 1, Approval of Minutes, 1st paragraph, 2nd line, strike "is" and replace with "tours are". Same paragraph, 3rd line, add "and" after Laurie Hawkins with a period after "Wendy Leonard" and striking "and the Original Trail Blazers adding Wendy Leonard". Page 3, Agenda Item No. 7, 12th line down, it should reflect "to/by" rather than just "to". If the district is overpaid, they would be paying the City back. Page 6, Agenda Item No. 10, 2nd line down, strike "requesting" and replace with "expressing". The motion to approve the minutes as amended was made by Councilmember Thornton, seconded by Councilmember Tiner and passed unanimously.

Mayor Reinhard stated the September 29, 2015 Special Council Meeting Minutes will be placed on the November Agenda.

PRESENTATIONS BY CITIZENS AND VISITORS

Mayor Reinhard stated this is an opportunity for citizens to sign up and speak on topics. Council can ask for clarification but no discussions can be held.

Holly Holleway stated she would like to talk about the mailboxes across the street from City Hall. Although they fit in with the rustic nature of Grey Forest, there's a theft issue. She would like the citizens/City to consider lock boxes like they have at Grey Moss Inn. Lock boxes would be a positive step for the City. She's talked to the Post Master in Helotes several times. The Post Master advised because of the mail theft occurring in our area, she will recommend the lock boxes be given at no cost to the citizens/City. The cost of concrete for placement of the units would fall on the citizens/City. They would need a petition with signatures of 95% of mail recipients saying they would like lock boxes.

Mayor Reinhard stated lock boxes will be discussed during Agenda Item No. 10 in the review of the Master Plan.

Marjorie Mautz stated she's here to announce the vote for the conveyance of the SLPC land to the City. First she would like to thank the SLPC Board members, the City and everyone that has helped. At present, SLPC has 84 total members. Not all were eligible because some were renters or from the ETJ so they had a total of 73 that voted. To get 2/3 vote, you would need 56. The vote was tallied at 62 FOR and 11 AGAINST. The total was very nice and she would like to thank everyone again. Mayor Reinhard and Council thanked the SLPC Board for doing an excellent job.

Freda Hoffman stated she would discuss the mailboxes as well. If acceptable, she would like to hold her comments until it's discussed in the Master Plan.

Tom Haberman stated once again, he's here to beg Council's favorable attention to the City putting in place a law against through truck traffic. He knows many citizens are concerned and this was going to be turned over to our City Attorney but if you live on Scenic Loop Road, the trucks are a big annoyance. Tom Haberman stated as long as the City owns the roads, we should be able to prohibit the through truck traffic and he hopes Council will support that.

MAYOR ANNOUNCEMENTS/FINANCIAL REPORTS

Mayor Reinhard reviewed the completed fiscal year financials. He stated we were able to hold the line on expenses and come out a little ahead in income. A good part of the increase in income is due to Fines, Warrants and Bonds. There were more traffic tickets in addition to the Police Department doing a significant job on trying to collect on old warrants. Mayor Reinhard stated there are no significant items that weren't previously discussed.

COUNCIL/STAFF ANNOUNCEMENTS

Councilmember Nottingham stated the Madla Board is having a park cleanup on November 7th from 8 a.m. to 11 a.m. They will be concentrating on the trails and putting up four additional trail signs. The next day, November 8th is the fundraiser "A Walk In The Park Guided Tour". There are three tours; 2:00 p.m., 2:30 p.m. and 3:30 p.m. The tour starts at the pavilion and ends at the cottage. Tickets are a \$50.00 donation per person. The reception is at the cottage from 2:00 p.m. to 5:00 p.m. The reception is heavy hors d'oeuvres and libations. There are reception only tickets for a \$25.00 donation per person. Councilmember Nottingham stated tickets can be bought online at www.madlapark.org. She hopes to see everyone there.

Mayor Reinhard stated the City is a member of Texas Municipal League (TML). They have a large Annual Conference every year. This year it was held in San Antonio. Councilmember Hoffman and Councilmember Nettle were able to attend a daily session on September 24th. Councilmember Hoffman stated they were introduced to a lot of services that are offered to cities. The services all cost money but they did receive a free TML bag to carry the literature they received. Councilmember Hoffman stated they did their best to get literature on what they thought might be of interest to the City. He was specifically interested in a program called POLCO that he'd like to investigate further. It's an online service where cities can poll questions and feedback from citizens. Another service he'd like to point out and investigate is a business in Boerne that re-treats the roads. If you have a road in good shape, they can treat and revitalize them. There was literature on pedestrian crossing lights, playground/park equipment, restroom facilities, ADA Compliance, system for new residents to sign up for utilities in one service, and emergency kits in case someone has a heart attack. Councilmember Hoffman provided the literature to appropriate staff. He stated they intended to attend some of the lectures/breakout sessions but ran out of time. After going through the massive exhibit hall and only being there for one day, they ran out of time. Councilmember Nettle stated they looked for a booth that sells electronic signs for the marquee but couldn't find one. Mayor Reinhard stated he appreciates the literature and information.

POLICE DEPARTMENT ACTIVITY REPORT

Chief Bejar reviewed the September 2015 Monthly Activity Report. There were 77 calls for service, 825 hours worked, 4604 miles driven, 53 traffic stops, 30 summons issued, 5 arrests and 25 warnings issued.

PUBLIC WORKS ANNOUNCEMENTS

Chris Mikel reviewed the September 2015 Monthly Activity Report. Public Works continues to work on tree trimming, mowing/weedeating, road work, citizens brush chipping, regular upkeep of the City and animal control.

GFU UTILITY ANNOUNCEMENTS

Mayor Reinhard stated Jeff English couldn't be present. The GFU Board of Trustees Meeting is tomorrow evening. It will be Pat Tiner's first meeting as a new Boardmember. The utility continues to do well. They're approaching the end of year in December and should have in excess of 500 customers for the year.

FIRE DEPARTMENT REPORT

Don Reddout stated the formatting of their reports may be changing with the transition to the County. They had six calls for service in the City for September. They were two EMS calls and four anything other than EMS. The average response time is three minutes. The Fire Department Board obtained an attorney. They are having a meeting with ESD No. 8 Board and both entities attorneys to work out the details on the transition to the County. Don Reddout stated they had three firefighters and one truck go to the Hidden Pines fire up near Bastrop for a week. They all made it back safely and no one was hurt. Councilmember Nottingham stated it's a huge deal for Grey Forest to be invited to participate. Not everyone gets to go, you need special credentials and she's glad they were able to take advantage of the opportunity.

NEW BUSINESS:

1. DISCUSS AND ACT ON LETTER OF INTENT TO PARTICIPATE IN THE BEXAR COUNTY HAZARD MITIGATION PLAN (HMP)

Mayor Reinhard stated he's been attending the Bexar County Suburban City's Meetings. The City is required to have a Hazard Mitigation Plan and Council is required by statute to have training on it. He's trying to get the reference where the training is mandatory. If the City participates in Bexar County's Hazard Mitigation Plan, they will come out and provide the training. The Hazard Mitigation Plan has to do with how to handle a hazard or an emergency situation. Mayor Reinhard stated Bexar County has asked the City to participate in their Hazard Mitigation Plan. Although there is no cost to the City, Bexar County has asked that we have a presence and participate. Mayor Reinhard stated his thought is the City should join Bexar County's Hazard Mitigation Plan as they have the resources. If we do join, we will need a Representative and Alternate. Mayor Reinhard stated he recommends Chief Bejar be the Representative as he's the Emergency Management Officer for the City and Shannan Kinsley as the Alternate unless a Councilmember wants to be the Alternate. Councilmember Nottingham made the motion that the City participate in the development of the Bexar County Hazard Mitigation Plan with Chief David Bejar as the Representative and Shannan Kinsley as the Alternate. The motion was seconded by Councilmember Thornton and passed unanimously. Mayor Reinhard stated he will sign the Letter of Intent and forward to Bexar County.

2. DISCUSS AND ACT ON INTERLOCAL AGREEMENT (ILA) FOR PURCHASING SERVICES BETWEEN BEXAR COUNTY AND THE CITY OF GREY FOREST

Mayor Reinhard stated Bexar County has been working with the Suburban City's on an Interlocal Agreement to use the County's purchasing powers allowing City's to take advantage of lower costs. There is no cost to the City to join. There's only a cost if you use Bexar County to handle the purchasing. If requested by the City, Bexar County's Purchasing Department can handle contracts above \$5,000. If used, the City shall pay the County 1% of the invoice. If the City opts to not use Bexar County for purchasing, through the agreement, the City can still use Bexar County's volume to purchase smaller goods and services at a lower cost. Councilmember Nottingham made the motion to give

Mayor Reinhard the permission to sign the Interlocal Agreement for Purchasing Services with Bexar County. The motion was seconded by Councilmember Nettle and passed unanimously.

3. DISCUSS AND ACT ON RESOLUTION LEGALLY DESIGNATING THE OFFICIAL NEWSPAPER FOR PUBLISHING ALL LEGAL NOTICES AND ADS TO CONDUCT BUSINESS FOR THE CITY OF GREY FOREST

Mayor Reinhard stated the City is required by statute each year to designate the official newspaper for publishing legal notices for City business. Public Hearings, Ordinances that impose a fine, Tax Rates to name a few all have to be legally published in a local newspaper. Traditionally the City designates The Echo. Mayor Reinhard stated it has been mentioned by some citizens that people do not know where they can get a copy of The Echo. James Lee has notified us they will start back up delivering to City Hall again. The paper can also be viewed on-line. The City of Helotes still uses The Echo. Mayor Reinhard stated the record should reflect Resolution No. 002-15, not 001-15. Councilmember Nottingham made the motion to approve Resolution No. 002-15 designating The Echo as the official mandated newspaper for the City of Grey Forest. The motion was seconded by Councilmember Thornton and passed unanimously.

4. DISCUSS AND ACT ON SCHEDULING OF THE NOVEMBER 2015 AND DECEMBER 2015 REGULAR COUNCIL MEETINGS

Mayor Reinhard stated the Regular Council Meetings in November and December 2015 fall on the week of Thanksgiving and Christmas. Council typically either moves the meeting date to the 3rd Tuesday of the month or cancels the meeting if there's not much to discuss. Council's availability was discussed. Council advised they would be available and it was the consensus that the November 24th and December 22nd meetings would remain as scheduled.

OLD BUSINESS:

5. DISCUSS AND ACT ON CITY AND SLPC PROPOSALS RELATED TO SLPC PROPERTY AND TRANSITION PLANS

Mayor Reinhard stated the club did an excellent job making sure everyone knew what was going on. SLPC has indicated they would like to continue with the property transaction. In discussions with SLPC Board, there's three outstanding items. First, the immediate issue of the leaking roof on the clubhouse. The SLPC Board previously approved replacement of the roof which will be a sizeable portion of their bank account. They received quotes to replace the roof and Braundera has generously offered to donate the lumber if needed. To get that process started, the Board has asked when replacement of the roof is started, if something is found over the original quote, is the City willing accept the additional work as you don't know if there will be additional damage once you start taking everything apart. Second, there needs to be an Ordinance developing a Board similar to the Madla Board operations. Mayor Reinhard stated he has been working on the ordinance and proposes the Scenic Loop Community Board. It would be a City Board appointed by City Council. It'll be a five member Board consisting of one Councilmember, four citizens and the Mayor as a non-voting member. Third, City Council will need to officially accept SLPC's vote and execute the Special Warranty Deed. The motion to accept the Special Warranty Deed between Grantor, Scenic Loop Playground Club, Inc. and Grantee, City of Grey Forest, Bexar County, Texas with the one correction of Volume 4885 for the consideration of One Dollar (\$1.00) was made by Councilmember Nettle, seconded by Councilmember Nottingham and passed unanimously. Replacement of the roof was discussed. It was Council's consensus that they'd like to get quotes for a standing seam metal roof. It was consensus of City Council and SLPC Board that SLPC will write a check to the City for \$7,000 specifically for the roof. The City will then pay the remainder of what will be due for a standing seam metal roof. It was Council's consensus that the SLPC Board currently in place will continue to operate as they have been until the City Board is developed. SLPC Board agreed to continue operating as they have been. Mayor Reinhard stated going forward; all citizens are active members of SLPC. Mayor Reinhard thanked SLPC Board for all their hard work and dedication with the transition.

6. DISCUSS AND ACT ON AMENDMENT TO ORDINANCE NO. 164 PROTECTING THE PUBLIC HEALTH AND PROMOTING THE PUBLIC WELFARE BY ESTABLISHING RULES AND REGULATIONS REGARDING OAK WILT AND PROVIDING FOR FINES FOR VIOLATION UPON CONVICTION

Mayor Reinhard stated Laurie Hawkins has recommended some amendments to Ordinance No. 164 regulating Oak Wilt. He stated the Ordinance was amended at the last Council Meeting to increase the fines and they were going to further look into licensing requirements. Laurie Hawkins stated she recommends the City add to the Oak Wilt Ordinance that any person receiving any form of compensation for pruning, treating, or removing trees in the City must have a Tree Maintenance License issued by the City of San Antonio (CoSA). This would fall under page 2, paragraph 4, Tree Permits. The new requirement would be the new (d) and renumber the rest of that paragraph. Councilmember Nottingham stated in addition, she would like to amend the current (d) which will be renumbered to (e) by removing the last word "properly" and add "in accordance with Texas Forest Services Guidelines which can be found at www.TexasOakWilt.org". The current (e) will be renumbered to (f). There was lengthy discussion on what's considered receiving form of compensation and that the Tree Maintenance License could be burdensome. There was further discussion that we should want hired individuals to be trained and know what they are doing. Mayor Reinhard asked if there was a motion to approve the recommendations by Laurie Hawkins adding a Tree Maintenance License requirement under Paragraph 4, new subsection (d) and renumbering the subsections to (e) and (f) with the additional wording under subsection (e) as recommended by Councilmember Nottingham. Councilmember Hoffman so moved. The motion was seconded by Councilmember Thornton and passed with 4 YES and 1 opposed by Councilmember Nettle.

7. DISCUSS AND ACT ON IMPLEMENTATION OF A TREE ORDINANCE FOR THE CITY OF GREY FOREST

Mayor Reinhard stated the proposal for a Tree Preservation Ordinance is a request from the citizens as a direct result from clearing that happened on Sherwood Trail. Laurie Hawkins stated she made two recommendations that existing residents and homeowners may manage the vegetation on their lot as they see fit. Make it simple. Then she identified five methodologies. Council can adopt all five methodologies or just the specific ones they are interested in. Laurie Hawkins stated she didn't want to write an all encompassing Tree Preservation Ordinance if Council wasn't interested. She reviewed the five methodologies in detail: 1) Tree Survey to measure protected trees on site, show their locations on the lot and preserve certain percentage of trees onsite 2) Tree Canopy to delineate tree canopy within the lot and preserve a certain percentage of canopy 3) Tree Preservation Plan with Plot Plan based on plat with proposed development 4) Identify and protect heritage trees and 5) Require Tree Fencing. Laurie Hawkins stated her personal recommendation to City Council is methodology number 3, Tree Preservation Plan with Plot Plan. Mayor Reinhard stated he likes methodology number 3. Councilmember Nottingham, Councilmember Thornton and Councilmember Tiner stated they are in favor of methodology number 3, 4 and 5. Councilmember Hoffman stated he's in favor of methodology number 3. He stated he's in favor of preserving the trees but the other methodologies seem like they will cost a lot of money. Mayor Reinhard stated this gives Laurie some direction to pursue. Laurie Hawkins stated she will work on putting an ordinance together to present to City Council.

8. DISCUSS RESTRICTION OF THRU TRUCK TRAFFIC ON SCENIC LOOP ROAD

Mayor Reinhard stated recently a petition was submitted signed by a number of citizens expressing the desire to restrict through truck traffic on Scenic Loop Road. In addition, it was requested new stop signs and height/weight restrictions be put in place. Mayor Reinhard stated he's been in contact with our City Attorney and it appears the City can regulate traffic on its public streets. Our City Attorney's only concern was that all the ordinances he's seen designate a "truck route" and the City doesn't have any alternate routes that heavy trucks can take. Mayor Reinhard stated before putting a lot of time into constructing an ordinance, he would like to get Council's consent that yes they are interested in putting an ordinance such as this in place. It was Council's consensus that they would like Mayor Reinhard to pursue an ordinance restricting through truck traffic. Mayor Reinhard stated he will pursue with our City Attorney. In addition, he

will get in contact with Bexar County regarding signs and other steps that need to be taken. Though the Suburban City's Meetings, he has made contacts in Nelson Wolff's Office.

9. DISCUSS AND ACT ON LEASE WITH EMERGENCY SERVICE DISTRICT NO. 8

Mayor Reinhard stated they continue to work out the details with our City Attorney and ESD No. 8's attorney. They should have something back by the next Council Meeting.

10. DISCUSS AND ACT ON REVIEW OF THE MASTER PLAN FOR THE CITY OF GREY FOREST

Mayor Reinhard stated Freda Hoffman signed up to speak under Presentations by Citizens and asked if she would like to speak at this time. Freda Hoffman stated she was a part of the Mailbox Committee some years ago that wanted home delivery. The post office couldn't provide that for many reasons. She spoke with the Police Chief on National Night Out and he agrees the City Needs to do something, locked mail boxes at a minimum. Freda Hoffman stated she spoke with the Post Mistress and they have to have 100% participation. The cost is on the citizens. She knows the City is restricted on what they can do but she is asking for Council's input on what they can do and would be more than happy to be on a committee to find a solution to this problem. Mayor Reinhard stated this item is carried over from the last Council Meeting. The Master Plan provided to Council this evening includes the comments from the last Council Meeting to include the current number of customers GFU serves and a historical note on the changes in the Fire Department. Councilmember Hoffman stated on page 6, under "Secure safety for citizens from theft, harm, fire, flood, and other dangers", he would like to see "mailboxes" added after "theft". In addition, a bullet added in that section to investigate means of securing mailboxes. Council discussed possibilities of moving the mailboxes, security and visibility. Mayor Reinhard stated typically the City wouldn't get involved but where the mailboxes are, its City property. The City wouldn't be involved in managing the mail but could provide the space for people to get their mail. Councilmember Hoffman pointed out a grammatical error on page 7, the word "healthy". In addition, page 7, under "Facilitate adequate provision and control for roadways and transportation, 3rd bullet, add investigation of "stop signs and pedestrian crossings" to the limiting traffic. The motion to accept the Master Plan for the City of Grey Forest with the changes noted was made by Councilmember Thornton, seconded by Councilmember Hoffman and passed unanimously.

11. DISCUSS AND ACT ON DATE FOR AN ORDINANCE WORKSHOP

Mayor Reinhard stated he would to set a date for an ordinance workshop. City Council has been working on Zoning Ordinance No. 45B for quite some time. In addition, we've received the Code of Ordinance back from Franklin Legal Publishing that Council needs to review. We're not looking to change the code, only to review and understand it. It was Council's consensus to set an Ordinance Workshop for Sunday, November 15th at 12:00 p.m.

There was no further discussion. Mayor Reinhard adjourned the Regular Council Meeting at 9:55 p.m.

These minutes were written/recorded by

Shannan Kindley

These minutes were approved as written/amended on the 22nd day of December, 2015.

Signed:

Ronald G. Reinhard
Ronald G. Reinhard, Mayor